

## **Guidelines for Attending the Shareholders' Meeting through Electronic Media and the Appointment of a Proxy**

### **1. In the case that a shareholder personally attends the E-AGM**

1.1. Please fill in the Registration Form for the AGM through Electronic Media (E-AGM) (Enclosure 9) attached to this notice. **Kindly provide a clear and accurate email address and telephone phone number for registration to attend the meeting** and attach a copy of identification documents to confirm the attendance of the E-AGM as follows:

- **For individual shareholders** - a valid certified as a true and correct copy of ID card / passport (for foreign nationals) / other official documents issued by government authority.
- **For juristic person shareholders** – please attach an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “supporting documents for the appointment of a proxy” below.

Please submit the Registration Form for the AGM through Electronic Media (E-AGM) and such identification documents to the Company **within 22 April 2026**, via the following channels:

- **Email:** comsec@ace-energy.co.th; or
- **Post:**  
Department of Investor Relations  
Absolute Clean Energy Public Company Limited,  
No. 140/6 ITF Tower, 7<sup>th</sup> Floor, Silom Road,  
Suriyawongse Sub-district, Bangrak District, Bangkok 10500.

1.2. Upon receiving the documents specified in Section 1.1, the Company will verify them to confirm the shareholder's eligibility to attend the meeting. Once the verification process is complete, the Company will send the username and password, together with WebLink for attending the E-AGM to the shareholder via email as specified in the Registration Form for Attending the Meeting through Electronic Media (E-AGM). **Kindly refrain from giving the username and password provided to any person who is not legally authorized to attend the meeting**, as only the shareholders or their proxies are entitled to attend the E-AGM. Providing username and password to those who are not legally authorized to attend the meeting may cause the shareholder and/or the person who is not legally authorized to attend the meeting, to be imposed to the penalty according to the Public Limited Company Act B.E. 2535 (as amended)<sup>1</sup> and other relevant laws.

In case your username and password are lost or not received **within 28 April 2026**, please immediately contact the Company.

1.3. The Company shall send the information, i.e. username and password along with a manual for using the E-AGM system. The Company requests you to particularly study the instructions as attached in the email sent by the Company. On the meeting date, the registration system will be open 1.30 hours prior to the meeting time. However, the live broadcast will start from 2.30 p.m.

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<sup>1</sup> Section 218 of the Public Limited Company Act B.E. 2535 specifies that:

“Any person who attends a statutory meeting or a meeting of shareholders and votes or refrains from voting by impersonating a subscriber for shares, a shareholder or any person entitled to vote on behalf of a subscriber or a shareholder shall be liable to a fine not exceeding twenty thousand Baht.

Any person who provides assistance to the commission of an offence under paragraph one by presenting a document evincing the subscription for shares or a share certificate which has been used for such purpose shall be liable to the same penalty”.

- 1.4. For casting the vote during the E-AGM, a shareholder shall cast his or her vote in each agenda item through the system by selecting “approved”, “disapproved”, or “abstained”. If no vote is submitted for a particular agenda item, the system will automatically record the shareholder’s vote as “approved”.
- 1.5. In case any technical problem regarding the E-AGM meeting system occurs, either before or during the meeting time, the shareholder can contact the Company through the following channel:

**Ms. Supinya Wuttiphan, telephone no. +66 61 175 1486.**

**Ms. Nattaya Chaiwet, telephone no. +66 86 514 6994.**

**2. In the case that a shareholder appoints a proxy to attend the E-AGM**

In the case that a shareholder is unable to personally attend the meeting, the shareholder may authorize any person or the Company’s Independent Director who has no special conflict of interest in every agenda items of the meeting, to attend and vote on his/her behalf. Details of Independent Directors are as per **Enclosure 6** of the notice of the meeting.

Please fill in the information and sign the proxy form, as appeared in **Enclosure 5** of the notice of the meeting and send the proxy form, together with supporting documents for the appointment of a proxy (as mentioned below) to the Company within **22 April 2026**, via the following channels:

- **Email:** comsec@ace-energy.co.th; or
- **Post:**  
 Department of Investor Relations  
 Absolute Clean Energy Public Company Limited,  
 No. 140/6 ITF Tower, 7<sup>th</sup> Floor, Silom Road,  
 Suriyawongse Sub-district, Bangrak District, Bangkok 10500.

For compliance of the rules of the Notification of the Capital Market Supervisory Board No. TorJor. 79/2564 Regarding the Criteria for the Proxy Solicitation to Attend the Meeting and Vote on the Shareholders’ Behalf, the Company would like to inform as follows:

- Shareholders should study the details of the meeting agenda before deciding to appoint a proxy.
- If the shareholder who have appointed the proxy has already voted in advance, in each agenda item in Proxy Form B., the Company will record the votes as you have specified in the proxy form. On the other hand, if the shareholder appointed an independent director of the Company as a proxy and did not vote in advance in the proxy form, the independent director who is the proxy will proceed with the voting as deemed appropriate and suitable.

In addition, if the Company fails to record the votes you have specified in the proxy form and if you have been damaged from such actions, you may take legal action accordingly.

- If you wish to cancel the appointment of proxy, you can do so by notifying the Chairman of the Board of Directors in writing via e-mail comsec@ace-energy.co.th prior to the meeting (by 30 April 2026, at 2.30 p.m.).

## Supporting documents for the appointment of proxy

### 1. Individual Shareholders

#### 1.1 Thai shareholder

- a) Proxy form, correctly and completely filled in and signed by the grantor and the proxy, and completely affixed with a stamp duty;
- b) a certified as a true and correct copy of a valid identification card, government officer card or driver's license of the grantor; and
- c) a certified as a true and correct copy of a valid identification card, government officer card, driver's license, or passport (for foreign nationals) of the proxy.

(Additional supporting documents are required if there's a change of name and/or surname).

#### 1.2 Foreign shareholder

- a) Proxy form, correctly and completely filled in and signed by the grantor and the proxy, and completely affixed with a stamp duty;
- b) a certified as a true and correct copy of a valid passport of the grantor; and
- c) a certified as a true and correct copy of a valid identification card, government officer card, driver's license, or passport (for foreign nationals) of the proxy.

(Additional supporting documents are required if there's a change of name and/or surname)

### 2. Juristic Person

#### 2.1 Juristic person registered in Thailand

- a) Proxy Form, correctly and completely filled in and signed by authorized representative of the grantor and the proxy, and completely affixed with a stamp duty;
- b) a copy of the shareholder's affidavit, issued by the Ministry of Commerce, no more than one year prior to the meeting date, certified as a true and correct copy by the authorized representative, with the seal affixed (if applicable), and a statement showing that the authorized representative attending the meeting is authorized to act on behalf of the juristic shareholder;
- c) a certified as a true and correct copy of a valid identification card, government officer card, driver's license, or passport (for foreign nationals) of the authorized representative; and
- d) a certified as a true and correct copy of a valid identification card, government officer card, driver's license, or passport (for foreign nationals) of the proxy.

#### 2.2 Juristic person registered overseas.

- a) Proxy Form, correctly and completely filled in and signed by authorized representative of the grantor and the proxy, and completely affixed with a stamp duty;
- b) a copy of the shareholder's affidavit, no more than one year prior to the meeting date, certified as a true and correct copy by the authorized representative, with the seal affixed (if applicable), and a statement showing that the authorized representative attending the meeting is authorized to act on behalf of the juristic shareholder;

- c) a certified as a true and correct copy of a valid identification card, government officer card, driver's license, or passport (for foreign nationals) of the authorized representative whose signatures appear in the proxy form; and
- d) a certified as a true and correct copy of a valid identification card, government officer card, driver's license, or passport (for foreign nationals) of the proxy.

**2.3 In the case the shareholders, who are foreign investors and have appointed a custodian in Thailand to be a share depository and keeper, appoint a proxy by using Proxy Form C., it is required to present the following documents:**

- a) The Proxy Form C, correctly and completely filled in and signed by the authorized representative of the custodian, which is the grantor and the proxy, and completely affixed with a stamp duty;
- b) a copy of the document confirming that the person who signed the proxy form is authorized to operate the custodian business, certified as a true and correct copy by the authorized representative of the custodian, with the seal affixed (if applicable).
- c) a copy of the custodian's affidavit, issued no more than one year prior to the meeting date, certified as a true and correct copy by the authorized representative of the custodian, with the seal affixed (if applicable), and a statement showing that the authorized representative of the custodian, who signs the proxy form as the grantor, is authorized to act on behalf of the custodian;
- d) a certified as a true and correct copy of valid identification card, government officer card, driving license or passport (for foreign nationals) of the authorized representative of the custodian;
- e) a certified as a true and correct copy of a valid identification card, government officer card, driver's license, or passport (for foreign nationals) of the proxy.